

SOMERSET COUNTY COUNCIL PENSION FUND

PENSIONS COMMITTEE

MEETING WORKPLAN 2021 - 2022

Date	Proposed Items of Business	Lead Officer
Autumn 2021 TBC	<p><u>ANNUAL EMPLOYERS MEETING</u></p> <p>Annual Employers' Meeting of the Pension Fund This event may be postponed or cancelled depending on the Government Covid warning level at the time.</p>	
17-Dec-21	<p><u>FORMAL MEETING</u></p> <p>1. Somerset Unitary To consider any emerging issues for the Pensions Fund from the unitary process</p> <p>2. LGPS Pooling of Investments Report to provide an update on progress on pooling of investments as per government guidance.</p> <p>3. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>4. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 30 September</p> <p>5. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>6. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>7. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 30 September 2021.</p> <p>8. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>9. Review of Investment Strategy Statement To review a draft of a revised Investment Strategy Statement.</p>	<p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>DH</p> <p>AS</p> <p>AS</p> <p>AS</p>

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MEETING WORKPLAN 2021 - 2022

Date	Proposed Items of Business	Lead Officer
March 22 - TBC	<p><u>FORMAL MEETING</u></p> <p>1. Somerset Unitary To consider any emerging issues for the Pensions Fund from the unitary process</p> <p>2. LGPS Pooling of Investments Report to provide an update on progress on pooling of investments as per government guidance.</p> <p>3. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>4. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 31 December</p> <p>5. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>6. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>7. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 31 December 2021.</p> <p>8. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>9. Resources review, Financial target setting and committee objectives setting To conduct a review of the resources available to the fund and to adopt a financial forecast, committee performance objectives for the 2020-2021 financial year and review the overall performance target for 2020 to 2023.</p> <p>10. Review of cash management arrangements To review the management arrangements for the cash resources held by the fund.</p>	<p>AS</p> <p>AS</p> <p>AS</p> <p>DH</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS/SM</p> <p>AS</p>
May 22 TBC	Unitary Council Elections	

SOMERSET COUNTY COUNCIL PENSION FUND

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MEETING WORKPLAN 2021 - 2022

Date	Proposed Items of Business	Lead Officer
June/July 22 TBC	Induction training for new Committee members (if applicable)	
June/July 22 TBC	<p><u>FORMAL MEETING</u></p> <p>1. LGPS Pooling of Investments Report to provide an update on progress on pooling of investments as per government guidance.</p> <p>2. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>3. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 31 March 2022.</p> <p>4. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>5. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>6. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 31 March 2022.</p> <p>7. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>8. Fund Policies To review and where necessary update the fund's policies and documents.</p> <p>9. Review of Committee Knowledge & Skills To agree a framework for assessing Committees Knowledge and Skills and a training programme</p>	<p>AS</p> <p>AS</p> <p>DH</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p>

SOMERSET COUNTY COUNCIL PENSION FUND

PENSIONS COMMITTEE

MEETING WORKPLAN 2021 - 2022

Date	Proposed Items of Business	Lead Officer
Sept 22 TBC	<p><u>FORMAL MEETING</u></p> <p>1. LGPS Pooling of Investments Report to provide an update on progress on pooling of investments as per government guidance.</p> <p>2. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>3. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 30 June 2022.</p> <p>4. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>5. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>6. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 30 June 2022.</p> <p>7. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>8. Annual Accounts and Investment Performance 2021/2022 To consider the accounts and investment performance for the year to 31 March 2022.</p>	<p>AS</p> <p>AS</p> <p>DH</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p>